

Programme Offered

ASSOCIATE DEGREE IN EDUCATION (ADE)

Eligibility Criteria:

FA/F.Sc/A levels with minimum 2nd division.

FA/F.Sc/A levels with school subjects.

Duration:

2 years

Semesters: 4

Semester Duration:

16 - 18 weeks

Course Load per semester:

15-18 credit hours

Number of Courses per semester:

5-6 (not more than 3 lab/practical courses)

<u>Structure of the Scheme Courses</u>	<u>Credit Hours</u>
Compulsory Courses	16
Professional Courses	21
Foundation Courses	15
Content Courses	09
Teaching Practice	06
Total Credit Hours	67

FIRST YEAR SEMESTER 1

S.NO.	COURSES	CREDIT HOURS
1.	Functional English-I (Compulsory)	3
2.	Islamic Studies/Ethics (Compulsory)	2
3.	Child Development (Foundation)	3
4.	Urdu/Regional Languages (Content)	3
5.	General Science (Content)	3
6.	General methods of teaching (Foundation)	3
	Total credit hours	17

SEMESTER 2

S.NO.	COURSES	CREDIT HOURS
1.	English-II Communication Skills (Compulsory)	3
2.	Computer Literacy (Compulsory)	3
3.	Classroom Management (Foundation)	3
4.	General Mathematics (Compulsory)	3
5.	Pakistan Studies (Compulsory)	2
6.	Methods of teaching Islamic Studies (Professional)	3
	Total credit hours	17



**SECOND YEAR
SEMESTER 3**

S.NO.	COURSES	CREDIT HOURS
1.	Teaching Literacy Skills (Professional)	3
2.	Art/Crafts and Calligraphy (Content)	3
3.	Teaching of Urdu/Regional languages (Professional)	3
4.	Teaching of General Science (Professional)	3
5.	Instructional and Communication Technology (ICT) in education (Professional)	2
6.	Teaching practice (Short-term)	3
	Total credit hours	17

SEMESTER 4

S.NO.	COURSES	CREDIT HOURS
1.	Classroom Assessment (Foundation)	3
2.	Teaching of English (Professional)	3
3.	Teaching of Mathematics (Professional)	3
4.	School, community and teacher (Foundation)	3
5.	Teaching of Social Studies (Professional)	2
6.	Teaching practice	3
	Total credit hours	17

Selection Process

OFFERS:

All offers are conditional upon the applicant:

1. Returning the Acceptance Form sent with the Letter of Offer and paying the Admission and Assessment fees.
2. Having provided full and correct information in the Application Form.
3. Being qualified to graduate for the qualification(s) stated on the Application Form and being eligible at the commencement of the academic year to enter the course offered.
4. Applicants will not be considered for teaching methods for which they do not have the appropriate academic background. Teaching methods usually require a background of study in the particular methods at the F.A/F.Sc/A.-Level and/or Bachelor's level.

All applicants must complete an Application Form before having an interview and completing an English proficiency test.

Applications for admission to ADE and B.Ed (Hons) Secondary should be submitted by the due date, by which time all documentation and references as mentioned above should also be received. If the candidate's written application satisfies the selection committee, he/she will be called for an interview at which there will also be a one-hour written English test.

Admissions will be confirmed when the First Round of Offers will be made. On confirmation of the Acceptance by the candidate, together with payment of the Admission and Assessment fees, admission will be finalized and detailed information will be sent regarding the commencement of the semester/year.

There may be a Second Round of Offers depending on the availability of seats; hence, some applicants may be placed on a waiting list.

WITHDRAWAL OF APPLICATION:

If the candidate wishes to withdraw his/her application at any time or for any reason, he/she must advise the Director of this in writing.

Information Sheet

ADE and BEd (Hons) Secondary

APPLICATION PROCESS

Only those who have obtained the following divisions/grades are eligible to apply for each of the programmes:

- FA/F.Sc/ A levels with minimum 2nd division are eligible to apply for ADE.
- 1st and 2nd division in the Bachelor's degree exam are eligible to apply for B.Ed (Hons) Secondary.

ACADEMIC RECORD TO BE SUBMITTED WITH APPLICATION

1. Photocopies of the candidate's Matriculation certificate, mark sheet and Bachelor's degree and mark sheet along with the candidates NIC (Computerized) must be submitted along with the application. The candidate must show the originals of these at the time of interview based on which the photocopies will be attested and the originals returned to the candidate. The mark sheets must include all subjects attempted and grades achieved (including failures).

We would like to remind the candidate that an Intimation or Notice of Marks obtained for the degree which is given by some universities, is not acceptable for enrolment at the University of Karachi. For NDIE's purpose, it will be sufficient to submit a letter from the Controller of Exams of the university certifying that the candidate has passed and stating the division and marks obtained, along with an assurance that the degree will be sent soon. It is, therefore, suggested that an original degree certificate will be applied for immediately.

2. If the candidate has completed his/her studies at a University other than University of Karachi, he/she must supply an original Migration Certificate. Please note that if the candidate does not obtain the original degree and Migration certificates, his/her enrolment at the University of Karachi for the ADE, and B.Ed (Hons) examinations will be delayed and he/she will have to pay late fees.

To avoid delay in processing the Application, the candidate needs to apply to the University for these documents on confirmation of admission.

3. The Personal and Professional Reference forms (available from the office) should be submitted. These should be completed by two referees and sent by courier service directly from the referees to the Director, NDIE.

ACADEMIC INFORMATION:

1. Listing Certificates/Degree, Institute attended, Board/University, Elective Subjects and year of completing this Certificate/Degree on Application Form (B).
2. List the elective subjects by their official names as given in the appropriate handbook or on official examination records. All subject(s) that the student has failed in must be recorded. Any extra subject attempted i.e. those not required for degree purposes, should be marked with an asterisk. If there is insufficient space to list all subjects, continue the statement on a similarly laid out A4 sheet and attach.