

# Programme Offered

## BACHELOR OF EDUCATION (BEd) (Hons) Secondary

NDIE is affiliated with the University of Karachi for the award of Bachelor of Education (BEd) (Hons). The BEd (Hons) programme includes all the courses offered by the University of Karachi as a requirement for the B.Ed (Hons) degree, as well as enrichment study courses designed and developed by NDIE for the skill advancement of students enrolled in the programme.

This programme is particularly designed to:

- meet the professional educational needs of prospective teachers for the purpose of enabling them to become committed and life-long learners;
- have a positive influence on the educational community in Pakistan;
- improve the professional practice of prospective teachers and provide them with opportunities to extend their role in school settings;
- carryout action research and engage in critical thinking and reflective practice courses; and,
- develop the habit of inquiry into practice.

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### DURATION OF THE PROGRAMME

The academic studies for the programme will be completed in two and a half years consisting of five semesters.

**DURATION:** 2.5 years

### TIMING:

8:00 a.m. – 1:00 p.m. (Five days a week)

### ELIGIBILITY CRITERIA

The applicant is required to have a Bachelor's degree in Arts, Science or Commerce equivalent to two years substantial study in the area in which the students will undertake curricular and method studies. Competence in English is required and, if not up to the required standard, the student will be obliged to undertake an extensive English language competency course to reach an appropriate standard.

### SEMESTER-WISE SCHEME OF STUDIES

B.Ed. (Hons) Secondary, 5 semester/2.5 year programme for entrants with 14 years of Education (Academic disciplines other than education)

**S. NO. COURSE CODE TITLE OF COURSE CREDIT HOURS**

**1<sup>ST</sup> SEMESTER**

01	DTE-510	English (Technical writing and presentation skills)	03
02	DTE-520	Teaching Literacy	03
03	DTE-530	Classroom management	03
04	DTE-540	Society, school and teacher	03
05	DTE-550	General methods of teaching	03
06	DTE-560	Information communication technology (ICT) in education	03

**2<sup>ND</sup> SEMESTER**

07	DTE-511	Philosophy of Education	03
08	DTE-521	Critical thinking and Reflective Practice	03
09	DTE-531	Assessment in Education	03
10	DTE-541	Psychology of Education & Guidance	03
11	DTE-551	Academic Content - Course I (Discipline-I)	03
12	DTE-561	Academic Content – Course I (Discipline-II)	03

**3<sup>RD</sup> SEMESTER**

13	DTE-512	Curriculum Planning and Development	03
14	DTE-522	Perspectives on Teacher Education	03
15	DTE-532	Contemporary Trends and Issues in Education	03
16	DTE-542	Inclusive Education	03
17	DTE-552	Academic Content - Course II (Discipline-I)	03
18	DTE-562	Academic Content - Course II (Discipline-II)	03

**4<sup>TH</sup> SEMESTER**

19	DTE-611	Comparative Education	03
20	DTE-621	Research & Statistics in Education	03
21	DTE-631	Secondary Education in Pakistan	03
22	DTE-641	Educational Policy & Planning	03
23	DTE-651	Academic Content - Course III (Discipline-I)	03
24	DTE-661	Academic Content - Course III (Discipline-II)	03

**5<sup>TH</sup> SEMESTER**

25	DTE-612	Research Project (Content embedded)	03
26	DTE-622	Educational Leadership and Organizational Behaviour	03
27	DTE-632	Pedagogy – I (Discipline-I)	03
28	DTE-642	Pedagogy – II (Discipline-II)	03
29	DTE-652	Practicum (Long-term)	06
		<b>Total Credit Hours</b>	<b>90</b>

GROUP 1	GROUP 2	GROUP 3
SCIENCE	SOCIALS SCIENCE	LANGUAGE & LITERATURE
Biology	Civics	English
Chemistry	Economics	Sindhi
Computer Science	Geography	Urdu
Mathematics	Islamic Studies	
Physics	Pakistan Studies	
	Psychology	
	Sociology	

**PRE-REQUISITE QUALIFICATION:**

The candidates who wish to select a subject from group 1 are required to have studied the same subject at F.Sc. level.

Each subject will be extended to 3 content and 1 pedagogy courses along with practicum, amounting to 15 credit hours.

**ASSESSMENT**

The assessment weightage is as follows:

- A) Internal Evaluation – 40%
- B) University Examination – 60%

**ENRICHMENT STUDIES**

- General Studies
- Practical Maths
- Functional English
- Computer Studies
- Study of World Religions

# Selection Process

## OFFERS:

All offers are conditional upon the applicant:

1. Returning the Acceptance Form sent with the Letter of Offer and paying the Admission and Assessment fees.
2. Having provided full and correct information in the Application Form.
3. Being qualified to graduate for the qualification(s) stated on the Application Form and being eligible at the commencement of the academic year to enter the course offered.
4. Applicants will not be considered for teaching methods for which they do not have the appropriate academic background. Teaching methods usually require a background of study in the particular methods at the F.A/F.Sc/A.-Level and/or Bachelor's level.

All applicants must complete an Application Form before having an interview and completing an English proficiency test.

Applications for admission to ADE and B.Ed (Hons) Secondary should be submitted by the due date, by which time all documentation and references as mentioned above should also be received. If the candidate's written application satisfies the selection committee, he/she will be called for an interview at which there will also be a one-hour written English test.

Admissions will be confirmed when the First Round of Offers will be made. On confirmation of the Acceptance by the candidate, together with payment of the Admission and Assessment fees, admission will be finalized and detailed information will be sent regarding the commencement of the semester/year.

There may be a Second Round of Offers depending on the availability of seats; hence, some applicants may be placed on a waiting list.

## WITHDRAWAL OF APPLICATION:

If the candidate wishes to withdraw his/her application at any time or for any reason, he/she must advise the Director of this in writing.

# Information Sheet

ADE and BEd (Hons) Secondary

## APPLICATION PROCESS

Only those who have obtained the following divisions/grades are eligible to apply for each of the programmes:

- FA/F.Sc/ A levels with minimum 2<sup>nd</sup> division are eligible to apply for ADE.
- 1st and 2<sup>nd</sup> division in the Bachelor's degree exam are eligible to apply for B.Ed (Hons) Secondary.

## ACADEMIC RECORD TO BE SUBMITTED WITH APPLICATION

1. Photocopies of the candidate's Matriculation certificate, mark sheet and Bachelor's degree and mark sheet along with the candidates NIC (Computerized) must be submitted along with the application. The candidate must show the originals of these at the time of interview based on which the photocopies will be attested and the originals returned to the candidate. The mark sheets must include all subjects attempted and grades achieved (including failures).

We would like to remind the candidate that an Intimation or Notice of Marks obtained for the degree which is given by some universities, is not acceptable for enrolment at the University of Karachi. For NDIE's purpose, it will be sufficient to submit a letter from the Controller of Exams of the university certifying that the candidate has passed and stating the division and marks obtained, along with an assurance that the degree will be sent soon. It is, therefore, suggested that an original degree certificate will be applied for immediately.

2. If the candidate has completed his/her studies at a University other than University of Karachi, he/she must supply an original Migration Certificate. Please note that if the candidate does not obtain the original degree and Migration certificates, his/her enrolment at the University of Karachi for the ADE, and B.Ed (Hons) examinations will be delayed and he/she will have to pay late fees.

To avoid delay in processing the Application, the candidate needs to apply to the University for these documents on confirmation of admission.

3. The Personal and Professional Reference forms (available from the office) should be submitted. These should be completed by two referees and sent by courier service directly from the referees to the Director, NDIE.

## ACADEMIC INFORMATION:

1. Listing Certificates/Degree, Institute attended, Board/University, Elective Subjects and year of completing this Certificate/Degree on Application Form (B).

2. List the elective subjects by their official names as given in the appropriate handbook or on official examination records. All subject(s) that the student has failed in must be recorded. Any extra subject attempted i.e. those not required for degree purposes, should be marked with an asterisk. If there is insufficient space to list all subjects, continue the statement on a similarly laid out A4 sheet and attach.